

Early Recovery

General functions

The Early Recovery profile is focused on economic and social dimensions of the humanitarian response. The overall purpose of deploying an early recovery advisor at country level is to support the Humanitarian/UN Resident Coordinator in coordinating solutions supporting the transformation process from emergency to development within the humanitarian response.

In capacity of Global Cluster Lead on Early Recovery deployments will primarily be with UNDP. However, given the multi-dimensional nature of early recovery needs and required response, deployments can also be arranged with other Cluster Lead Agencies, requiring stand-by roster support in coordinating, analysing or preparing early recovery interventions.

Examples of duties and responsibilities

- Inter-cluster coordination of early recovery interventions
- Preparation of a needs assessments and/or response analysis.
- Development of appropriate framework for policies and procedures.
- Coordinate with NGO partners, UN, local government and recipients to plan, organize and implement the Early Recovery interventions.
- Monitor and evaluate programs by using efficient methodology based on international standards.
- Donor contact and donor management.
- Draft country briefs.
- Decide on the technical basis for the implementation, i.e. identification of tools, recipients, needs and location for early recovery interventions.
- Ensure application of Do No Harm principles.
- Coordination in accordance with the three W's (the Where/Why/What strategy).
- Advocate and communicate effectively.

Required qualifications

- Professional technical experience matching the mentioned duties and responsibilities.
- A minimum of 3 years international humanitarian/recovery/development experience.
- Relevant educational background and knowledge of the humanitarian coordination mechanism, including human reform and transformative agenda processes.
- Knowledge and understanding of the complexity related to refugee and IDP situations.
- Proficiency in one (preferable two) languages. English is obligatory, while French or Arabic is an advantage.