DANISH REFUGEE COUNCIL

Annex G

Consultant Declaration Form

I/We *name and address of Consultant* (hereinafter referred to as **'the Consultant'**) have entered a Consultancy Contract with the **DANISH REFUGEE COUNCIL** (hereinafter referred to as '**DRC'**) at *place* on the *date* (hereinafter referred to as '**the Consultancy Contract'**).

In relation to the Consultancy Contract the Consultant **HEREBY CONFIRMS** and **DECLARES** as follows:

1- The Consultant is self-employed.
2- The Consultant accepts and acknowledges that they are solely responsible for complying with all applicable taxation and social security laws and regulations.
3- The Consultant accepts and acknowledges that DRC will not carry out any tax or social security deductions on behalf of the Consultant or make any tax or social security payments related to the Consultancy Agreement.
4- The Consultant shall indemnify DRC if any tax or social security requirements in respect of payments made under the Consultancy Contract are addressed to DRC by tax or social security authorities. The Consultant accepts and acknowledges that no entitlement to holiday pay or sick pay will be accrued under the Consultancy Contract.
5- The Consultant accepts and acknowledges that they are responsible for arranging and paying for all necessary insurance cover in connection with the provision of all services under the Consultancy Contract and that such insurance will cover any personnel which the Consultant has engaged. If such private insurances are impossible to get, or the costs related to this are disproportionate as a result of the special circumstances existing at the place where the work is to be performed, the Consultant understand that they may request to be covered under DRC's insurance scheme for medium and High-Risk countries. If such agreement is entered into, this shall be further specified in annex xx *(to remove if not applicable)*.
6- The Consultant shall follow all applicable laws and regulations in relation to the performance of the Consultancy Contract.
7- The Consultant understands that they are solely responsible for arranging work permits, visas, registration and reporting to the authorities. All costs related to this are to be covered by the Consultant unless otherwise specified in Annex xx *(to remove if not applicable)*.
8- The Consultant is responsible for all personnel, consultants and subcontractors engaged by the Consultant. This includes providing them with contracts that respect the applicable labour laws and paying them properly.
9- The Consultant understands that DRC may demand copies of the relevant contracts. The Consultant understands that they shall indemnify DRC if any requirement related to this is addressed to DRC by any relevant authorities.
10- The Consultant may perform other consultancy services at the same time as performing the services to DRC under the Consultancy Contract, but any such services shall not affect the performance of the services under the Consultancy Contract.

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Name:

Date:

Place: